

INFORMAL LETTER

*St.Petersburg  
Russia*

*16/09/ 2008*

*Dear Adam,*

*Thank you for your letter. I was glad to receive it.*

*In your letter you ask me about ..... Answer the questions 1 and 2 (or just 1)*

*As for....., ..... Answer the questions 2 and 3 (or just 3)*

*I hope to hear from you soon.*

*Best wishes,*

*Alice*

Write 100-120 words

Remember the rules of letter writing:

1. A paragraph cannot consist of only one sentence
2. You cannot begin a sentence with *Yes, No, But, So, Well, Because, Of course, Sure, etc.*
3. You should be polite, should not use the words like *stupid, ridiculous, etc.*